

*Rowland Unified School District  
1830 Nogales Street, Rowland Heights, California*

**AGENDA**

**APRIL 8, 2008**

**LONGEVITY AWARD PRESENTATIONS TO START AT 4:30 P.M.  
CLOSED SESSION PORTION OF MEETING TO START AT 6:00 P.M.  
REGULAR BUSINESS PORTION OF MEETING TO START AT 7:00 P.M.**

**PRELIMINARY SECTION**

Meeting called to order by the Presiding Chairperson, \_\_\_\_\_ at \_\_\_\_\_ p.m.

**ROLL CALL:**

Gloria Burt, President	_____
Robert F. Hidalgo, Vice President	_____
Gilbert G. García, Clerk	_____
Heidi L. Gallegos, Member	_____
Judy Nieh, Member	=====
Maria G. Ott, Superintendent of Schools	_____
Sue Brewer, Deputy Superintendent - Elementary Schools Division	=====
Robert J. Arias, Assistant Superintendent - Human Resources Division	_____
Christine Ericson, Assistant Superintendent - Secondary Schools Division	=====
Robert D. Wertz, Assistant Superintendent - Administrative Services Division	_____

***Please turn off all electronic devices, including pagers and cell phones, before the Board meeting.***

***Individuals requiring disability-related accommodations may contact Angie Cardenas  
(626) 854-8303 at least 48 hours before the meeting.***

**ACTION SECTION**

**CLOSED SESSION:**

Recess for Closed Session at \_\_\_\_\_ p.m. to discuss the following items:

1. Pupil expulsions and/or readmission from expulsion and/or suspension of expulsion and/or admission of expelled students from other districts.
2. Public Employee Appointment  
Title: Director of Transportation
3. Public Employee Discipline/Dismissal/Release.

Regular meeting convened at \_\_\_\_\_ p.m.

**FLAG SALUTE**

**MOMENT OF SILENCE**

Observe a moment of silence in memory of Christina Campillo, a teacher at La Seda Elementary School, who passed away on March 28, 2008. She was beloved by students and staff.

	<u>REFERENCE</u>	<u>ACTION</u>
<b><i>I. <u>APPROVAL OF MINUTES</u></i></b>		
Approve Minutes of the Special Board Meeting of March 4, 2008, and the regular Board Meeting of March 11, 2008.	Ref. I.1	Move by_____ Second by_____ Vote_____
<b><i>II. <u>HEARING SECTION</u></i></b>		

1. Comments and/or questions on Agenda items -

A.

B.

C.

2. Special Considerations -

A. Recognition -

1. Intermediate and high school counselors who were recognized by the L. A. County Office of Education for their Support Personnel Accountability Report Card (SPARC). TO BE INTRODUCED BY DR. ERICSON

2. National Merit Scholarship Finalists. TO BE INTRODUCED BY DR. ERICSON

3. Safe Communities Week Proclamation from L. A. County Board of Supervisors. TO BE PRESENTED BY DR. OTT

4. Yorbita Elementary School for providing refreshments.

B. Comments from Employee Representatives/Rowland Council PTA President/High School Student Representatives -

1.

2.

3.

C. Written Requests to Address the Board -

1.

2.

3.

3. Judicial Review -

A. Take any necessary action with regard to pupil expulsions and/or readmission from expulsion and/or suspension of expulsion and/or admission of expelled students from other districts.

Move by \_\_\_\_\_  
Second by \_\_\_\_\_  
Vote \_\_\_\_\_

4. Administrative Appointment -

A. Approve the appointment of \_\_\_\_\_ as Director of Transportation, effective April 9, 2008, with appropriate placement on the District Leadership Team Salary Range Chart.

Move by \_\_\_\_\_  
Second by \_\_\_\_\_  
Vote \_\_\_\_\_

5. Consent Calendar

NOTICE: All matters listed under Consent Calendar are considered by the Board of Education to be routine or sufficiently supported by prior or accompanying reference materials and information as to not require additional discussion. They will all be enacted by a motion as referenced below. There will be no separate discussion of these items prior to the time the Board of Education votes on the motion

unless members of the Board, staff, or public request specific items to be discussed, added to, or deleted from the Consent Calendar for separate action. Members of the public may request that a specific item be removed from the Consent Calendar by completing the "Written Request to Address the Board" form and presenting it to the Secretary of the Board in accordance with Policy 9322. All consent items are preceded by the designation 'C' prior to the number.

	<u>REFERENCE</u>	<u>ACTION</u>
A. To approve and/or ratify items on the Consent Calendar.		Move by _____ Second by _____ Vote _____

***III. STUDENT LEARNING AND ACHIEVEMENT***

C .1 Approve the 2007-2008 Abstract for Consolidated Programs' Single School Plan for Student Achievement for all schools and Saint Martha Catholic School.

(Ref. III.1)  
SEPARATE DOCUMENT

C .2 Approve the Resolution to Authorize Dr. Maria G. Ott and/or Mrs. Sue Brewer to submit, sign, and execute grant agreement documents issued by the Los Angeles County Children and Families First – Proposition 10 Commission.

(Ref. III.2)

	<u>REFERENCE</u>	<u>ACTION</u>
<u>C</u> .3 Approve the Memorandum of Understanding from the Parent Institute for Quality Education Program at Nogales High School for Spring 2008.		(Ref. III.3)

C .4 Approve the research request from Caroline Manookian to collect data for "Is Shared Leadership the Answer to Sustainable Improvement?" Study, which will consist of

surveys of teachers and interviews with key leadership personnel at Nogales High School, as part of a Master's Thesis.

(Ref. III.4)

C .5 Approve the California Department of Education's Carl D. Perkins Vocational and Technical Grant Application in the amount of \$151,437.00 for Grades 9 - 12 for the 2008-2009 school year.

(Ref. III.5)

C .6 Approve the request from Nogales High School to use Teacher Recruitment/Retention Grant funds, not to exceed \$500.00 for a Staff Articulation dinner meeting on April 23, 2008 regarding Nogales Professional Learning Community implementation and program monitoring.

(Ref. III.6)

C .7 Approve the Summer School Recommended Program Offerings for Summer 2008.

(Ref. III.7)

C .8 Receive and approve the Agreement with Mt. San Antonio College to receive funds in support of Career Exploration and Development for 7th and 8th Grade students in the Rowland Unified School District.

(Ref. III.8)

REFERENCE

ACTION

#### IV. FINANCE AND FACILITIES

C .1 Approve and/or ratify Part I, Administrative Services Action Report #A:07-08:9.

(Ref. IV.1)

C .2 Accept the replacement of the covered walkway at Rowland Elementary School by KCECO, Inc. as complete as of April 1, 2008, and authorize the administration to file for

recording the Notice of Completion. (P. O. #902518)  
**Measure R 2000 and Measure R 2006.**

C .3 Accept the refurbishment of the playground at La Seda Elementary School by J. B. Bostick, Inc. as complete as of March 25, 2008, and authorize the administration to file for recording the Notice of Completion. (P. O. #100112)  
**Measure R 2006.**

C .4 Approve Appropriation Transfers for March 2008, as shown in Reference IV.4.  
(Ref. IV.4)

C .5 Receive and approve Change Orders No. 13 through No. 21 for PCN3, Inc., on the Multi-Purpose Room Project at Villacorta Elementary School. Total additional cost to **Measure R 2006** Bond Program, \$49,613.75.  
(Ref. IV.5)

C .6 Receive bids, reject all bids, and authorize the administration to re-bid roofing work at La Seda, Northam, and Villacorta Elementary Schools and Alvarado Intermediate School, per Bid No. 2006/07:11. **Deferred Maintenance.**  
(Ref. IV.6)

C .7 Receive bids and approve award of contract for the installation of network/video drops, as needed, per Bid No. 2007/08:13.  
(Ref. IV.7)

REFERENCE                      ACTION

C .8 Approve the County of Los Angeles, Department of Public Works, Petition No. 24-307, Project Valinda 2A, annexation of Rorimer Elementary School into the subject County Lighting District.  
(Ref. IV.8)

V. HUMAN RESOURCES

C .1 Approve and/or ratify Human Resources Action Report #P:07-08:09.  
(Ref. V.1)

C .2 Approve the Employee Contract Agreement for Connie Withers, as a 40% School Psychologist, between the Rowland Unified School District and the Hacienda-La Puente Unified School District, effective April 14, 2008 to June 30, 2008.

(Ref. V.2)

**VI. POLICY/DISTRICT DIRECTION/COMMUNITY RELATIONS AND ADVOCACY**

C .1 Ratify the attendance of community member, Dr. Lani Sexton, at the EVP Joint Meeting, held in Hawthorne, California on March 10, 2008.

C .2 Ratify the attendance of parents/community members, Floricel Acevedo, Irma Almanza, Maria Andrade, Angie Arroniz, Leslie Barrera, Veronica Calderon, Maribel Campos, Pedro Campos, Martha Castaneda, Frankie Cisneros, Angel Flores, Aurora P. Flores, Don A. Flores, Marina Fuentes, Gemma Gallegos, Edgar S. Gonzalez, Esther Gonzalez, Julieta Gonzalez, Eva Iniguez, Idalia Kinjo, Maggie Lin, Lillian Martinez, Mireya Mejia, Beatriz Melchor, Fernando Mendez, Cindy Mercado, Richard Munoz, Melissa Robledo, Rosa Rodriguez, Maria Salinas, Victoria Santillana, Angie Tovar, Maribel Velasquez, and Suzanne Zamora, at the Parent Involvement Academy, held in City of Industry, California on April 4, 2008.

REFERENCE                      ACTION

C .3 Adopt a Resolution recognizing April 22, 2008, as "School Bus Driver's Day."

(Ref. VI.3)

C .4 Adopt a Resolution acknowledging May 14, 2008, as "California Day of the Teacher."

(Ref. VI.4)

B. To receive items on the Consent Calendar.

**III. STUDENT LEARNING AND ACHIEVEMENT**

None.

**IV. FINANCE AND FACILITIES**

C .9 Receive the Labor Compliance Program Report for the period from March 1, 2007 through February 29, 2008.

(Ref. IV.9)

**V. HUMAN RESOURCES**

C .3 Receive information regarding employees who have provided 25, 30, 35, and 40 years of service to the District.

(Ref. V.3)

**VI. POLICY/DISTRICT DIRECTION/COMMUNITY RELATIONS AND ADVOCACY**

None.

REFERENCE

ACTION

**III. STUDENT LEARNING AND ACHIEVEMENT**

9. Take necessary action to delay Elementary Math Adoption to May 2009 to maximize savings.

Ref. III.9

Move by \_\_\_\_\_  
Second by \_\_\_\_\_  
Vote \_\_\_\_\_

**IV. FINANCE AND FACILITIES**

- |     |   |  |  |
|-----|---|--|--|
| 10. | Receive proposed options and provide direction to program management firm on housing needs at Stanley G. Oswald School (K - 8).   | ORAL -<br>DR. WERTZ<br>AND<br>ERICKSON<br>HALL CO. | Move by _____<br>Second by _____<br>Vote _____ |
| 11. | Approve and/or ratify Part II.A, Administrative Services Action Report #A:07-08:9.  | Ref. IV.11   | Move by _____<br>Second by _____<br>Vote _____ |
| 12. | Approve and/or ratify Part II.B, Administrative Services Action Report #A:07-08:9.  | Ref. IV.12   | Move by _____<br>Second by _____<br>Vote _____ |
| 13. | Extend the Agreement for Professional Services (legal and consulting) between Miller, Brown, & Dannis, a Professional Corporation, and Rowland Unified School District, for two (2) years, through June 30, 2010; with no increase in retainer rate or hourly rate structure for 2008-2009. | ORAL -<br>DR. WERTZ/<br>DR. OTT                    | Move by _____<br>Second by _____<br>Vote _____ |

REFERENCE

ACTION

- |     |   |                     |  |
|-----|---|---------------------|--|
| 14. | Re-appoint Siong Yap to the Citizens' Bond Oversight Committee, through September 2009, as a parent member.<br><b>Measure R 2006.</b> | ORAL -<br>DR. WERTZ | Move by _____<br>Second by _____<br>Vote _____ |
|-----|---|---------------------|--|

V. HUMAN RESOURCES

4. Receive information that the 2007-2008 R2 Employee Ratio Report, prepared pursuant to the provisions of Education Code, Sections 41400 – 41407, shows Rowland Unified School District has 47.40 FTE net administrative positions in comparison to an allocation formula that allows for 65.14 FTEs.

Ref. V.4

5. Adopt the Final 2008-2009 School Calendar.

TO BE  
PRESENTED  
AT TIME OF  
MEETING  
ORAL -  
DR. ARIAS

Move by \_\_\_\_\_  
Second by \_\_\_\_\_  
Vote \_\_\_\_\_

**VI. POLICY/DISTRICT DIRECTION/COMMUNITY RELATIONS AND ADVOCACY**

5. Approve compensation for Judy Nieh for the Special Board Meeting of March 4, 2008, since the Board finds that Mrs. Nieh was absent due to hardship, in accordance with Board Policy 9250 and appropriate Resolution on file in the District Office.

Ref. VI.5

Move by \_\_\_\_\_  
Second by \_\_\_\_\_  
Vote \_\_\_\_\_

REFERENCE

ACTION

6. Receive for first reading and discussion proposed new Policy 5127 – GRADUATION CEREMONIES AND ACTIVITIES.

Ref. VI.6

7. Receive for first reading and discussion proposed new Policy 6020 – PARENT INVOLVEMENT.

Ref. VI.7

- |     |   |   |  |
|-----|---|---|--|
| 8.  | Receive for first reading and discussion proposed new Policy 6171 – <u>TITLE I PROGRAMS</u> .         | Ref. VI.8   |  |
| 9.  | Approve the 2008 – 09 Board Meeting dates.  | Ref. VI.9   | Move by _____<br>Second by _____<br>Vote _____ |
| 10. | Calendar a Community Input Meeting and a Special Study Session in May to discuss budget reductions.   |   | Move by _____<br>Second by _____<br>Vote _____ |
| 11. | Calendar a Special Board Meeting on May 27, 2008 at 4:00 p.m. to discuss and adopt budget reductions. |   | Move by _____<br>Second by _____<br>Vote _____ |
| 12. | Receive report on La Puente Valley ROP.   | ORAL –<br>MRS. BURT<br>AND/OR<br>MRS.<br>GALLEGOS |  |

**VII. CONFERENCE SECTION**

1. Community Outreach & Advocacy – Board Comments  
(Submitted in written format.)
2. Correspondence –
  - A.
  - B.
  - C.
3. Calendar of Events –  
(All meetings are held at 1830 S. Nogales Street, unless noted otherwise.)
  - A. Elementary School Open Houses in April:

La Seda	April 8	5:30 p.m.
Yorbita	April 8	6:00 p.m.
Northam	April 8	6:30 p.m.
Blandford	April 10	6:30 p.m.
Oswalt	April 15	5:30 p.m.
Jellick	April 15	6:30 p.m.

- B. April 12, Saturday - 4:00 p.m.  
Giano Dinner Under the Stars
- C. April 15, Tuesday - 7:00 p.m.  
La Puente Valley ROP Meeting
- D. April 22, Tuesday - 4:30 p.m.  
Board Study Session - Facilities
- E. May 6, Tuesday - 4:30 p.m.  
Personnel Commission Meeting
- F. May 13, Tuesday - 6:00 p.m. Closed Session  
7:00 p.m. Regular Session  
Board of Education Meeting
- G. May 26, Monday  
Memorial Day Holiday  
ALL SCHOOLS AND OFFICES CLOSED
- 4. Superintendent/Staff Other -
  - A. Update on Strategic Planning.
  - B. Mt. SAC and Employee of Year date conflict.
  - C. Update on Budget Reduction process.
  - D. Letter of Support for AB 2077.

ADJOURNMENT

Moved by \_\_\_\_\_  
 Second by \_\_\_\_\_  
 Vote \_\_\_\_\_  
 Time \_\_\_\_\_

MGO:ac/yap  
April 3, 2008

***IT IS THE BOARD'S GOAL TO CONCLUDE ITS MEETING BY 10:00 P.M.  
EXTENSION OF THIS TIME IS AT THE DISCRETION OF THE BOARD***